



**HEADQUARTERS OFFICE**  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
(ISO 9001-2008 CERTIFIED)  
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To,

All SSMCs/SMCs/DMD/DMN/RDs/MSs, ESIC  
All DIMSs/AMOs, State ESI Scheme

**Sub: Revision of referral norms in case of direct admission of ESI beneficiaries to tie up hospital**

Madam/Sir,

Grievances are often received that ESI beneficiaries are being deprived of genuine treatment in the light of instructions stipulated in ESIC SST operational manual 2015 para-V regarding direct admissions.


In this regard, in supersession of earlier instruction and to facilitate hassle free, timely and cashless delivery of medical services to ESI beneficiaries, , **ESI Corporation in its 171<sup>st</sup> meeting held on 18<sup>th</sup> January, 2017 has approved amendment of above instruction regarding direct admission to tie-up hospitals, as under:**

*In case of dire need like road traffic accident, employment injury and other life threatening emergencies, ESI beneficiary may seek direct admission at tie-up hospital for cashless treatment. Tie-up hospital will immediately start the stabilizing treatment and will seek permission from respective SMC office through e-mail for continuing further treatment. Upon receiving e-mail from tie-up hospital, SMC will constitute a Committee/designate an official at ESIC hospital/office nearest to tie up Hospital. This Committee/official will visit tie-up hospital by same day/next working day to verify and identity emergency and other details of the patient so as to authenticate continuation of treatment. Once it is verified as genuine, the referral letter may be issued to tie-up hospital for cashless treatment.*

Therefore, your are requested to take cognizance of the above decision of the ESI Corporation regarding referral in case admission of ESI beneficiaries for further dealing such cases.

This issues with the approval of Director General, ESIC.

Yours faithfully,

  
(Dr. Naveen Saxena)  
OSD (Medical)

Copy for information to:

1. The Principal Secretary, Health/Labour, dealing with ESI Scheme, Govt. of .....
2. PS to DG / FC / MC / MC (Ayush) / MC (ME), ESIC, Hqrs. Office
3. All Divisional Head, ESIC, Hqrs. Office.
4. Rajbhasha Shakha for translation
5. WCM with the request to upload in ESIC official website